



P.O. Box 132  
Pasadena, California 91102  
(626) 869-PFSC

### **Competition Committees and Volunteer Duties**

For general competition inquiries, please contact Competition Co-Chairs Monique Boore at [monique.boore@pasadenafsc.com](mailto:monique.boore@pasadenafsc.com) or Kim Bozart at [kim.bozart@pasadenafsc.com](mailto:kim.bozart@pasadenafsc.com).

**All volunteers are requested to sign up for 5-hour shifts.**

#### **Medical Volunteers**

- Must be a licensed professional in the medical and/or sports medicine field, such as doctors, nurses, paramedics, athletic trainers, physical therapists, or emergency responders.
- Must be present at the ice rink during competition events.
- In the event of an on-ice injury, fall, or other event that requires medical attention, be able to respond quickly to coordinate emergency response. In some cases, may need to quickly assess a skaters' fitness and render a medical opinion to the Chief Referee whether a skater may continue competition or withdraw.
- Need one (1) medical responder per hour for every hour of competition.
- Please sign up for 5-hour shifts.

Contact: Arlanna Moshfeghi – [arlanna\\_moshfeghi@yahoo.com](mailto:arlanna_moshfeghi@yahoo.com)

#### **Registration Volunteers**

- Assist at registration desk to check-in skaters, coaches, and chaperones.
- Handle competitor music, credentials, and badges.
- Maintain updated check-in list and communicate to ice marshalls/runners.
- Handle financial transactions including payment of walk-on practice ice, admission tickets, programs, and merchandise (if any).
- Need two (2) volunteers per hour particularly in the early morning hours of each day of competition.
- Must be 18 years of age or older.
- Please sign up for 5-hour shifts.

Contact: Preciosa "Precious" Frank – [preciosa.frank@pasadenafsc.com](mailto:preciosa.frank@pasadenafsc.com)

#### **Ice Marshalls/Runners**

##### *Ice Marshalls*

- Check in skaters before their start time during their event.
- Respond quickly to coaches or skater questions during event times.
- Monitor ice for hazards.
- Post accounting scores to designated area if needed.
- Give direction and manage Runners to run scores to/from officials' panel to accounting room and provide other direction as needed.
- Must be an adult 18 years of age or older.
- Need two (2) ice marshalls per hour for every hour of competition.
- Please sign up for 5-hour shifts.

##### *Runners*

- Take direction and guidance from Ice Marshalls.
- Must be 10 years of age or older.
- Run scores to/from officials' panel to accounting room and understand and follow other direction as given by the Ice Marshall.
- Need three (3) runners per hour for every hour of competition.
- Please sign up for 5-hour shifts.

Contact: Srivitta Kengskool – [srivitta.kengskool@pasadenafsc.com](mailto:srivitta.kengskool@pasadenafsc.com) & Noah Frank – [noahfrank2001@yahoo.com](mailto:noahfrank2001@yahoo.com)



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### **Practice Ice Volunteers**

- Check in skaters for practice ice.
- Monitor practice ice
- Assist with walk-on for practice ice and collect payment.
- Must be 18 years of age or older.
- Need two (2) volunteers per hour for every hour of practice ice during competition.
- Please sign up for 5-hour shifts.

Contact: Ann Jensen – [annmjensen@aol.com](mailto:annmjensen@aol.com)

### **Coaches and Officials Hospitality Volunteers & Donations**

- Assist with food and beverage set up for officials, coaches, and volunteers.
- Help set up and breakdown for each day.
- Works in hospitality rooms during competition to ensure hospitality rooms are well-appointed.
- Coordinate food donations and supplies for each day.
- Help collect donations and supplies; help pick up and drop off supplies.
- Check volunteer/vendor meal tickets.
- Need two (2) volunteers per hour – 1 for officials' hospitality and 1 for coaches' hospitality room.
- Please sign up for 4-hour shifts.

Contact: Officials Hospitality – Linda Lee – [linda.lee@pasadenafsc.com](mailto:linda.lee@pasadenafsc.com)  
Coaches & Volunteer Hospitality – Mirka Vuollo – [mirka.vuollo@gmail.com](mailto:mirka.vuollo@gmail.com)  
Donations – Laura Davidson – [laura.davidson@pasadenafsc.com](mailto:laura.davidson@pasadenafsc.com) & Claire Nyland – [claire.nyland@pasadenafsc.com](mailto:claire.nyland@pasadenafsc.com)

### **Awards Volunteers**

- Help distribute medals during competition
- Help distribute roses during Pasadena Open
- Assist awards photographer with podium photos
- Need one (1) volunteer per hour during competition.
- Please sign up for 5-hour shifts.
- Must be 15 years of age or older.

Contact: Gwen McLain – [gwen.mclain@gmail.com](mailto:gwen.mclain@gmail.com)

### **Security Volunteers**

- Manage crowd control during events.
- Assist registration with collecting payment for admission to events.
- Distribute wrist bands for event admission.
- Ensure walkways are clear per fire code.
- Coordinate and respond to medical and emergency personnel as necessary.
- Monitor competitor dressing rooms to ensure Safe Sport compliance.
- Need two (2) volunteers per hour during competition.
- Please sign up for 5-hour shifts.
- Must be 18 years of age or older.

Contact: Lisa Gorman – [sk8mom7@gmail.com](mailto:sk8mom7@gmail.com)