



# The 46th Annual Pasadena Open Championships

Sanctioned by U.S. Figure Skating

Hosted by:



**Thursday, September 18 – Sunday, September 21, 2025**

Pasadena Ice Skating Center

300 E. Green Street, Pasadena, CA 91101

**ENTRY DEADLINE: SUNDAY, AUGUST 31, 2025, 11:59pm PT**

**Please note that registration may close early due to a high number of entries.**

**COMPETITION CO-CHAIR**

Sharon Watson

[Sharonla12@aol.com](mailto:Sharonla12@aol.com)

**CHIEF REFEREE**

Carla Golubski

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**COMPETITION CO-CHAIR**

Raymond Lee

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**REGISTRATION**

Preciosa Frank

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## **COMPETITION OVERVIEW:**

The 46<sup>th</sup> Annual Pasadena Open Championships will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#) and/or current Compete USA handbook, as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#). This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, Learn to Skate USA® member, a collegiate club or an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the [rulebook](#) for more information.

## **SERIES INFORMATION:**

- [Southern California Inter-Club Invitational Series](#)
  - o This event is also a part of the Southern California Inter-Club Invitational Series. Top point scorers at the end of the season will be invited to the Invitational Final. Please see the Southern California Inter-Club Association website at <http://www.socalinterclub.org> for more information.

## **II. ELIGIBILITY**

### **Singles: Excel and Well-Balanced Events:**

- Skaters must meet at least the minimum singles test requirements for the event's level. A skater's singles test level may be higher than the minimum requirement.
  - o Skate Up: skaters may skate up one level higher than their minimum test requirement allows.
- Skaters may not register for an event level lower than allowed by their competitive floor. An athlete's competitive floor is set by one of the following scenarios:
  - o If an athlete has a paid EMS series application for the NQS series, the event level registered for in the most recent NQS will become the lowest level they may compete at in any U.S. Figure Skating sanctioned event.
  - o If an athlete has a paid EMS series application for the Excel Series, the event level registered for in the most recent Excel series will become the lowest level they may compete in any Excel event. For Well-Balanced and Specialty events the skater will be permitted to register at one level lower than the "floor" set by their excel series entry.
  - o If an athlete has never had a paid EMS series application in the NQS or Excel series, the athlete may select their level based on their goals and technical skills as long as the minimum test requirements are met.
- Skaters are not permitted to enter an Excel free skate and a Well-Balanced free skate event at the same competition (e.g., Juvenile Girls Free Skate and Juvenile Girls Excel Free Skate). They may, however, enter an Excel and a Well-Balanced event of different types, such as a stand-alone short program event (e.g. Juvenile Girls Short Program and Juvenile Girls Excel Free Skate).
- Skaters entering Aspire-Pre-Juvenile events will be divided by age as closely as possible at the discretion of the chief referee. If necessary, the chief referee will combine events as needed in accordance with Rule 3055.
- For more details about establishing event levels, refer to information sheet [HERE](#) or email [events@usfigureskating.org](mailto:events@usfigureskating.org).

### **SINGLES: Adult Free Skating Events:**

- Skaters must meet the minimum test requirements for the event level, but not exceed the maximum permissible test requirement.

#### **ELIGIBILITY RULES FOR “LEARN TO SKATE USA” / “COMPETE USA” PARTICIPANTS:**

- Eligibility will be based on skill level as of the closing date of entries. All Snowplow Sam and Basic 1-6 skaters must skate at highest level passed or one level higher and NO official U.S. Figure Skating tests may have been passed, including skating skills.
- It is very important to the success of the competition that skaters are placed in the correct divisions. This will ensure that every event is as fair as possible for all competitors. It is an ethical violation for coaches to sandbag an event. If, for whatever reason, the Local Organizing Committee discovers that a skater has been placed in a category that is below their class level, the referee will have the option to move the skater into the proper division, even if this has to be done the day of the competition.

#### **EVENTS OFFERED:**

Program requirements for the events listed below can be found:

- U.S. Figure Skating Program Requirements: [usfigureskating.org](https://usfigureskating.org) --> Skate --> Compete --> [Program Requirements](#)
- Compete USA Program Requirements: [learntoskateusa.com/competeusa](https://learntoskateusa.com/competeusa)

On the program requirements page linked above, competitions that fall within the date range beside the program requirements must use those requirements.

NOTE: Skaters may not enter an Excel and a Well-Balanced free skate event at the same competition.

<b>SINGLES</b>	<b>JUDGING</b>	<b>1st Event Price</b>	<b>2nd Event Price</b>
Excel Free Skate (Pre-Preliminary-Senior) including PLUS events	IJS	\$115	\$80
Singles Short Program (Juvenile-Open Juvenile)	IJS	\$115	\$80
Singles Free Skate (Pre-Preliminary- -Juvenile, Open Juvenile)	IJS	\$115	\$80
Combined: Short Program & Free Skate (Intermediate-Senior)	IJS	\$175	\$90
Adult Free Skate (Adult Pre-Bronze – Master Jr/Sr)	IJS	\$115	\$80
<b>SHOWCASE</b>	<b>JUDGING</b>	<b>1st Event Price</b>	<b>2nd Event Price</b>
Snowplow Sam–Basic 6	6.0	\$100	\$75
Aspire 1-4	6.0	\$100	\$75
Showcase adult (Beg – Masters)	6.0	\$100	\$75
Emotional Performance (Pre-Preliminary – Senior, Adult)	CJS	\$125	\$100
Choreographic Artistry (Juvenile/Open Juvenile – Senior/Masters)	CJS	\$125	\$100

Lyrical Pop (Pre-Preliminary - Senior, Adult)	CJS	\$125	\$100
Character Performance (Pre-Preliminary - Senior, Adult)	CJS	\$125	\$100
Comedic Impressions (Pre-Preliminary – Senior, Adult)	CIS	\$125	\$100
<b>COMPETE USA EVENTS</b>	<b>JUDGING</b>	<b>1st Event Price</b>	<b>2nd Event Price</b>
Snowplow Sam - Basic 6 Elements	6.0	\$100	\$75
Snowplow Sam - Basic 6 Program w/Music	6.0	\$100	\$75
Adult Free Skate (Beg. – Masters)	6.0	\$100	\$75
Adult Free Skate 1-6 Program w/Music	6.0	\$100	\$75
Aspire 1-4 Program w/Music	6.0	\$100	\$75
<b>SYNCHRONIZED SKATING</b>	<b>JUDGING</b>	<b>Team Fee</b>	<b>Skater Fee</b>
Aspire 4	6.0	\$175	
Open Juvenile	6.0	\$250	
Open Adult	6.0	\$250	

#### **OUR COMMUNITY:**

U.S. Figure Skating is dedicated to fostering a culture of belonging and community that is welcoming for all individuals. We are committed to championing diversity, equity and inclusion and understand its value in combating discrimination and challenging inequalities necessary to develop champions both on and off the ice. We are actively working toward developing equitable policies and practices that foster safety and empower all individuals to authentically pursue their unique path in all areas of our sport. We stand firmly on the belief that our members are the most important asset to our organization and that our differences are meaningful and strengthen our sport. We believe that skating is for everyone.

#### **NON-DISCRIMINATION:**

U.S. Figure Skating commits in policy, principle and practice to sustain a non-discriminatory approach on and off the ice for all members. We strive to provide equal opportunity for all despite their varied backgrounds, experiences and identities, and want all members to feel valued and respected at every level of organization. U.S. Figure Skating's SkateSafe® Program receives, investigates and addresses allegations of discrimination or harassment throughout its membership and the organization. Please refer to the [SkateSafe® Program Handbook](#) for further definition of harassment, discrimination and abuse. By attending this event, all participants are willingly committing to upholding U.S. Figure Skating's Code of Ethics (*GR 1.01*) and Code of Conduct (*GR 1.02*), as detailed within the [U.S. Figure Skating Rulebook](#). To report a concern of discrimination or harassment to U.S. Figure Skating, please visit [www.USFigureSkating.org/SkateSafe](http://www.USFigureSkating.org/SkateSafe) or email [SkateSafe@USFigureSkating.org](mailto:SkateSafe@USFigureSkating.org).

#### **ATHLETE ASSISTANCE/ACCOMMODATIONS:**

Should a skater with disabilities require any specific accommodations or assistance for their competitive event, they should submit their approved S.A.M to the Competition Chair by the registration deadline.

### **SKATESAFE COMPLIANCE:**

By attending this event, all participants are willingly committing to upholding U.S. Figure Skating's Code of Ethics (GR 1.01) and Code of Conduct (GR 1.02), as detailed within the U.S. Figure Skating Rulebook. For full details about SkateSafe compliance at U.S. Figure Skating competitions, refer to the U.S. Figure Skating SkateSafe webpage: [www.usfigureskating.org/skatesafe](http://www.usfigureskating.org/skatesafe).

To report a concern of discrimination or harassment to U.S. Figure Skating, please visit [www.usfigureskating.org/skatesafe](http://www.usfigureskating.org/skatesafe) or email [skatesafe@usfigureskating.org](mailto:skatesafe@usfigureskating.org).

### **COACHES:**

To be an eligible coach at a nonqualifying competition, coaches must meet the applicable compliance requirements and be verified by U.S. Figure Skating. Coach compliance falls into two categories: Coach Compliance (includes choreographers) and Learn to Skate USA® Instructor Compliance. Details regarding compliance requirements can be found [HERE](#). All compliance requirements must be met at the time of check-in to access the competition, with no exceptions.

Coaches of foreign athletes: If you are a coach of a foreign athlete only, you are not subject to U.S. Figure Skating coach compliance and will only be asked to provide a letter of good standing for the federation your athlete represents.

With EMS, coaches must be included within a skater/team's registration or updated through their EMS Skater Portal via "[My Coaches](#)" or "Team Personnel." All coaches declared at the time of registration will be included on the registration confirmation email. Note: There is no registration approval process within EMS as the data (membership and test level) is tied to the U.S. Figure Skating database. Non-compliant coaches will receive automated email reminders through the start of the competition.

### **TEAM SERVICE PERSONNEL:**

Teams are permitted a maximum of two team service personnel. Team service personnel must have a green-lighted background check and have completed SafeSport™ training. All compliance requirements must be met at the time of check-in to access the competition, no exceptions. Team service personnel is defined as those indicated as a team manager and/or team service personnel planning to attend the competition with the team.

### **MANDATORY ATHLETES:**

Athletes aged 18+ as of the competition start date who will be competing on a team (i.e., synchro) with at least one Minor Athlete must complete SafeSport™ Training. \*

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate, as the training is required upon turning 18. The athlete will not be SkateSafe compliant until they have completed the training and their Members Only portal reflects completion. Please email [skatesafe@usfigureskating.org](mailto:skatesafe@usfigureskating.org) for instructions or questions regarding parental consent.

## **III. REGISTRATION INFORMATION**

### **ONLINE REGISTRATION VIA EMS:**

Online registrations will be accepted via [EMS](#). Payment must be made at the time of registration by credit card only. Each transaction includes a 3% transaction fee.

**Registration Deadline: August 31, 2025, 11:59pm PT**

**All late registrations are at the discretion of the Competition Committee and a \$50 late fee will apply.**

\*The PFSC reserves the right to close registration at any time if event capacity is met.

1. Go to [www.usfsaonline.org](http://www.usfsaonline.org)
2. Enter your U.S. Figure Skating or, if Compete USA events are offered, your Learn to Skate USA® member number and password.
  - a. If you need assistance with your member number and password, contact Member Services at [memberservices@usfigureskating.org](mailto:memberservices@usfigureskating.org).
3. Click EMS, then “Competition Registration.”
4. Choose “YOUR COMPETITION NAME” from the list of nonqualifying competitions.
  - a. If you need assistance completing your registration, contact [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org).

#### **EVENT CHANGES:**

All event changes requested by skaters after the schedule is posted are at the discretion of the Competition Committee and a \$50 late fee will apply.

#### **FOREIGN SKATERS:**

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the “Non-Member? Create Account” option on the [Members Only](#) login page.

#### **COMBINATION OF GENDERS:**

In the following events both genders may be combined in the same event at the discretion of the referee: all Learn to Skate (Basic Skills) events; Adult Bronze and below Free Skating events; and Beginner through Pre-Juvenile Free Skating events where only one skater has entered their single gender event and, along with their parent/guardian approval, when applicable, has agreed to skate in the combined gender event.

#### **TEST CREDIT:**

Skaters may request test credit provided it is requested prior to their free skate event. A skater must “skate-up” to the event they are seeking test credit for and must have already passed any prerequisites prior to the competition event. The test credit fee is \$30.00 which includes submission of the result to U.S. Figure Skating. Payment can be made at the registration desk. Test Credit is available to skaters competing in Juvenile/Open Juvenile – Senior events and Adult Silver and higher Adult events.

#### **CRITIQUES/FEEDBACK:**

No critiques will be offered at this event – for any level or discipline.

#### **MUSIC SUBMISSION/UPLOAD:**

EMS MUSIC UPLOAD: Competitors participating in events with music are required to upload their music to EMS no later than **September 8, 2025, 11:59pm PT**. After this date, skaters will be locked out of this feature and subject to a **\$25 late fee**. The late fee will automatically be added to each skater's cart if they don't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving a skater credential onsite.

**Please be sure that you are uploading the correct music for the correct event segment.** Be careful, for example, not to mix up your Short Program and your Free Skate Program. Vocal music is allowed for all

events. Listen to your entire uploaded music piece to be certain it has uploaded properly and is within the required time period allotted for your event. A fee of \$25 may also be charged for uploading the incorrect music for an event segment or for poorly recorded music.

EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

Competitors must also have available a backup copy of their competition music on a cell phone which must be immediately available rinkside whenever the skater competes. If the phone does not have the standard round headset connector, an appropriate adapter such as an Apple Lightning connector or Samsung USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, the phone in airplane mode, and the volume turned to maximum.

#### **PLANNED PROGRAM CONTENT (PPC) SUBMISSION/UPLOAD – FOR IJS EVENTS ONLY:**

EMS PLANNED PROGRAM CONTENT (PPC) – Competitors participating in IJS events are required to submit their PPC in EMS no later than **September 8, 2025, 11:59pm PT**. After this date, skaters will be locked out of this feature in EMS and subject to a **\$25 late fee**. This late fee will be automatically added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving a skater credential onsite.

EMS PPC UPLOAD HOW TO: [CLICK HERE](#)

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

#### **REFUND POLICY:**

There will be no refunds for entry or practice ice fees for any reason, including medical. However, entry fees are eligible for refund if the event is canceled, there is no competition in the entered event and the skater chooses to not do an exhibition, or if the skater withdraws prior to the entry deadline of August 31, 2025. The online processing fees, however, are not refundable. Contested credit card charges will be assessed a \$35 fee. Payment of the fee will be required before the skater is allowed to participate in practice ice or competition events.

#### **LIABILITY:**

U.S. Figure Skating, Learn to Skate USA®, the Pasadena Figure Skating Club and the Pasadena Ice Skating Center accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

### **IV. COMPETITION DETAILS**

#### **FACILITIES:**

The Pasadena Ice Skating Center ice surface is 200 feet x 85 feet (NHL size) and is fully enclosed. The ice rink is located on Green Street between Marengo and Euclid on the east side of the Pasadena Civic Auditorium.

Address: 300 E. Green Street, Pasadena, CA 91101

Website: <https://www.skatepasadena.com/>

#### **LOCKER ROOMS AND CHANGING AREAS:**

Locker rooms and changing areas will not be available during this competition. All athletes are expected to arrive at the arena ready (costumes, hair, make-up, etc.).

#### **U.S. FIGURE SKATING TRAVEL POLICY:**

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant may not transport a Minor Athlete one-on-one. Two-Deep Leadership requirements must be adhered to at all times during In-Program travel by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete. Full details of the SkateSafe® Travel Policy, along with any exceptions, can be found starting on page 12 of the [SkateSafe® Handbook](#).

#### **OFFICIAL WEBSITE & UPDATES:**

An official competition website will be maintained through EMS. It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters are required to arrive at least one hour prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

#### **PROTOCOLS:**

A QR code will be posted at the rink for all events.

#### **SCHEDULE:**

A schedule of events will be posted at the Pasadena Ice Skating Center, on the EMS Skater portal, and on the Pasadena FSC website: <https://pasadenafsc.com/competition/pasadena-open/>. Email notification will be sent when it is posted. The competition schedule is tentative and subject to change. Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedules will be available after the close of entries. All participants will be notified via email once available.

#### **PRACTICE ICE:**

Practice ice will be available for purchase after the schedule is posted. There will be no refunds for missed sessions. A timeline for practice ice session sales periods will be available for viewing on the Main Page of your skater portal. No music will be allowed during official practice ice sessions. For regular freestyle sessions, please call the Pasadena Ice Skating Center for information at 626-578-0801 or visit their website at [www.skatepasadena.com](http://www.skatepasadena.com).

#### **ONSITE CHECK-IN:**

Registration will be open one hour before the first event and run through the last event of the day. The registration table will be located near the entrance of the rink. Please register promptly upon arrival. All competitors are required to register at least one hour prior to their scheduled events.

#### **AWARDS:**

Medals will be awarded to 1st through 4th place finishers for all events. If an event consists of a short program and a free skate, medals will be awarded to the overall first through fourth place finishers.

#### **JACQUELINE S. HAAK MEMORIAL TROPHY:**

The Jacqueline S. Haak Memorial Trophy will be awarded to the skater who gives, in the opinion of selected judges, the most outstanding performance of the competition. Skaters from the Juvenile-Senior levels and Adult Gold-Masters levels are eligible to receive this special trophy. The Perpetual Trophy will be engraved with the winner's name and event and will remain in the possession of the PFSC with a replica given to the winner.

#### **MIRAI NAGASU FUTURE STAR TROPHY:**



The Mirai Nagasu Future Star Trophy will be awarded to the skater who gives, in the opinion of selected judges, the most outstanding performance of the competition at the Pre-Juvenile level and below. This is a special trophy and does not have a perpetual component.

**VOLUNTEER INFO:**

There will be competition volunteer opportunities that can be accessed through a Signup genius link which will be posted to the competition website.

**PHOTO/VIDEO:**

Commercial video and photography will be provided during the competition. All other videotaping and photography are restricted to hand-held/battery operated equipment (no tripods). No photography or videotaping will be allowed unless permission is given by the skater. Flash photography is prohibited while competitors are skating. Live and on-demand streaming, and sales and distribution of U.S. Figure Skating sanctioned and approved events, programs, and activities that include the playback of music is strictly prohibited. This prohibition does not apply to the distribution of footage that does not include music. Questions about this can be directed to [music@usfigureskating.com](mailto:music@usfigureskating.com). As a courtesy to our vendors, personal video and photography is prohibited during podium shots.

**ADDITIONAL INFORMATION:**

**PARKING:** Parking is available nearby at the Pasadena Convention Center, the Paseo Colorado mall and the Los Robles garage.

**HOTEL ACCOMMODATIONS:** The official hotel for the Pasadena Open Championships is the Hotel Dena located at 303 Cordova Street, Pasadena, CA 91101, 626-469-8100, directly across from the rink. A special rate has been arranged for competitors and their families. The link is:

[Book your group rate for Pasadena Open Championships 2025](#)

Other hotels in close vicinity of the Pasadena Ice Skating Center are the Hyatt Place Pasadena, Hilton Pasadena, and the Weston Pasadena. Please contact the desired hotel directly to make reservations.

**ADMISSION:** \$5/day, \$15/all event pass

**CREDENTIALS:** At the time of registration, each competitor will receive (1) credential at no charge. One chaperone per skater will also receive (1) credential at no charge.

**CONTACT INFORMATION:**

Competition website: <https://pasadenafsc.com/competition/pasadena-open/>

For questions, please contact the following individuals:

Competition Co-Chair:	Sharon Watson	<a href="mailto:sharonla12@aol.com">sharonla12@aol.com</a>
Competition Co-Chair:	Raymond Lee	<a href="mailto:raymondlee168@gmail.com">raymondlee168@gmail.com</a>
Chief Referee:	Carla Golubski	<a href="mailto:carlagolubski@gmail.com">carlagolubski@gmail.com</a>
Registrar	Preciosa Frank	<a href="mailto:preciosa.frank@pasadenafsc.com">preciosa.frank@pasadenafsc.com</a>